

## Dream Tags Charitable Fund Request for Proposal

The Community Foundation of Western Nevada is accepting proposals for grants from the Dream Tags Charitable Fund. Proposals will be considered by the Advisory Committee on Dream Tags and grant recommendations must be approved by the Board of Trustees of the Community Foundation.

The Dream Tags Charitable Fund provides funding to engage Nevadans in wildlife conservation by focusing donated funds to restore resilience in at-risk Nevada habitats with strategic collaborative projects for sustained impact that supports the preservation, protection, management, or restoration of wildlife and its habitat. To be considered for funding, project proposals must demonstrate measurable impact in accordance with this purpose.

Applicants must be registered 501(c)(3) nonprofit agencies, nonprofit educational institutions, or governmental entities. Grants are typically paid on a reimbursable basis for actual expenditures.

Please **submit 1 pdf copy<sup>1</sup> via email** of your proposal. Proposals are encouraged for the following:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergent needs
- D. Other projects that meet the evaluation criteria

Applicants must provide a minimum 25 percent match for funds requested. Guidelines for requests of matching funds are provided in the following application form.

This is an open proposal; that means you may submit a proposal at any time. The Advisory Board will consider proposals at their scheduled meetings throughout the year. For questions, additional information, or an electronic copy of the application, contact Tracy at the Community Foundation office. The application is also available online at [www.nvdreamtag.org](http://www.nvdreamtag.org).

The application may be reproduced, retyped, or sections increased or reduced in length but must follow the same order. Please use the following checklist to ensure your application is complete:

- Proposal, including Cover Sheet and narrative, is a maximum of 5 pages on 8 1/2" x 11" paper in readable font (i.e. Times New Roman 12 pt.)
- Budget is page 6
- Pages are numbered
- You are submitting 1 pdf copy
- You have emailed the pdf to [tturner@cfwnv.org](mailto:tturner@cfwnv.org)

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<sup>1</sup> Note: Put your application, budget, and any photos into ONE pdf file. Submit your required attachments via email as individual files clearly labeled with your organization's name in the file name. Send your files to [tturner@cfwnv.org](mailto:tturner@cfwnv.org).

Community Foundation of Western Nevada

1885 S. Arlington Avenue, Suite 103, Reno, NV 89509 [www.nevadafund.org](http://www.nevadafund.org) p: 775-333-5499; f: 775-333-5487

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## Dream Tags Charitable Fund Request for Proposal

### Cover Sheet

<b>Organization Name:</b>	Fraternity of the Desert Bighorn			
<b>Organization Type:</b>	501(c)(3) EIN#94-2950514	<b>Governmental entity? Y/N</b>		
<b>Address:</b>	4975 Rogers Street, Las Vegas, NV 89118			
<b>Project Name:</b>	Delamar 6 (Judy) Rebuild			
<b>Amount requested: \$12,100.00</b>	<b>Website: www.desertbighorn.com</b>			
<b>Project start date (mm/yyyy): 5/3/2013</b>	<b>Project completion date (mm/yyyy): 5/5/2013</b>			
<b>This funding will be used to (complete this sentence with a max of 2 sentences):</b>	Supply & install 4 water tanks and drisco pipe to rebuild the Delamar 6 (Judy) guzzler destroyed by fire.			
<b>Key People:</b>	<b>Director:</b>	Lynn Stockman, President		
	<b>Board Chair:</b>	Jelindo A. Tiberti II		
	<b>Project Contact:</b>	<b>Name:</b>	Jelindo A. Tiberti	
		<b>Position:</b>	Board Member	
		<b>Phone:</b>	702-382-7070	
		<b>Fax:</b>	702-220-7070	
<b>Email:</b>		jelindo@tiberti.com		
<b>Organization Mission:</b>	"A membership unselfishly dedicated to the utilization, conservation and the welfare of the Desert Bighorn Sheep"			
<b>Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private land.</b>				
<p><b>Are government permits or decision documents needed for the project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</b>  <b>If so, are those permits and decision documents already secured? <input type="checkbox"/> Yes <input type="checkbox"/> No</b>  <b>If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them.</b></p>				

### DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergent needs
- D. Other projects that meet the evaluation criteria

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# Dream Tags Charitable Fund Request for Proposal

## NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in **bold**) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. **All projects are required to have measurable outcomes:**

1. **Specific project goals and measurable outcomes.** A) **Goals:** Rebuild Wildlife Water development Project destroyed by fire in July 2012. B) **Measurable Outcomes:** This project is excessively used by wildlife and the water supplied by this project will help sustain life for many species in the area.
2. **Project location.**
  - A) Zone 11S 683829E / 4129371N
  - B) **LAT.** 37 12' 42.55"N
  - C) **LONG.** 114 55'41.92"W
  - D) **ELEV.** 4964'
3. **Project description.** Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper and may be attached at the end of your proposal after the budget. **The Delamar #6 wildlife water development (aka Judy) was burned by the Del Fire in early August 2012. This wildfire, occurring in the southern Delamar Mountains of Lincoln County, was ignited by lightning on August 6, 2012 and burned 23,000 acres before being contained less than 1 week later (map attached). Judy was an important source of water for desert bighorn sheep and mule deer but was frequently used by several other mammal, reptile, and avian species. Aside from the general loss of this water development, the reestablishment of early successional vegetation will likely result in higher densities of ungulates, which will require water to permanently inhabit the area. The use of a helicopter is the only viable option for rebuilding Judy because the project is located within the BLM's Delamar Wilderness Area. An existing Memorandum of Understanding between NDOW and the BLM allows for NDOW and its cooperators to rebuild damaged water developments within their disturbance footprint. See Pictures and Map attached.**
4. **Permitting.** Provide a permitting schedule for your project along with your plan for getting the required permits and decision documents. Be sure to include the cost of permitting/decision documents as a line item in your budget. **Permits are in place from the original construction. No further permitting required**
5. If **future phases** of the project will be needed, identify anticipated sources of funding. **Not Applicable**
6. **Principals involved** in leading or coordinating the project or activity. **Cody McKee, NDOW**
7. Number of **staff positions involved** in project: Fulltime 0 Part-time 0 ("Fulltime" means 100% of their staff position will be dedicated to this project; "part-time" means only a portion of their staff position will be dedicated to this project)
8. Number of **volunteers involved** in project and an estimated number of volunteer hours. **460 Hours = 40 Volunteers at 10 Hours + 10 Volunteers at 6 Hours**
9. **Time Line** of Project. List key dates and include project milestones. *Note:* Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project. **1 Day Clean-up, 1 Day Hauling in Materials, 1 Day Execution of Rebuild. Start is May 2, Finish May 4, 2013**
10. **Success.** Tell the committee how we will know you succeeded in what you proposed to do. **Upon completion of project, an NDOW representative will provide a completion report along with photographic evidence of as-built status.**

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## Dream Tags Charitable Fund Request for Proposal

11. **Grant match.** All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. Complete the Grant Match section of the application.
12. **Project budget** (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant, which expenses will be paid by other sources of funding, and which will be paid for with in-kind services.
  - *Note:* Project budget must be a stand-alone, one-page attachment.

Grants from the Dream Tags Charitable Fund are typically paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

## Dream Tags Charitable Fund Request for Proposal

### Grant Match

<b>Match amount to be provided:</b>	<b>\$16,025.00</b>					
<b>Match details:</b>	Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.					
	Match is:					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Cash</td> <td><b>\$5,000.00</b></td> </tr> <tr> <td>In-kind</td> <td><b>\$11,025.00</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">Note: Provide an itemized breakdown of volunteer match in your budget with rationale.</td> </tr> </table>	Cash	<b>\$5,000.00</b>	In-kind	<b>\$11,025.00</b>	Note: Provide an itemized breakdown of volunteer match in your budget with rationale.
Cash	<b>\$5,000.00</b>					
In-kind	<b>\$11,025.00</b>					
Note: Provide an itemized breakdown of volunteer match in your budget with rationale.						
For the cash portion of your match, is the funding already being held by the applicant for this project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
<b>Description of matching funds/in-kind donations:</b>	<b>In-kind labor donation: \$11,025.00</b> <b>10 Hours, 10 Volunteers, clean-up</b> <b>5 Hours, 5 Volunteers (helicopter transportation of material)</b> <b>10 Hours, 40 Volunteers (site construction)</b> <b>\$21.00 per hour in-kind labor rate as supplied</b>					

### REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

#### Nonprofits submit:

- Last audited financial statements if your organization has been audited
- List of Board of Directors
- Copy of agency's IRS 501(c)(3) Tax Determination Letter
- Copy of the agency's most recent IRS Form 990

#### Governmental entities submit:

- Departmental budget in lieu of audited financial statements

**Dream Tags Charitable Fund  
2013 Request for Proposal**

Budget Item Description	ORIGINAL PROJECT BUDGET			Project Total	REIMBURSEMENT REPORT	
	DT Request \$	Other Funding Name**	FDB Match \$		Expenditures to date DT	Expenditures to date (other sources)
Basic Construction Labor***— Volunteer 400 hours @ \$21 per hour	\$0	FDB - In Kind	\$8,400	\$8,400	\$0	
Advanced Construction Labor*** - Volunteer 125 hours @ \$21 per hour	\$0	FDB - In Kind	\$2,625	\$2,625	\$0	
Project Construction Materials	\$0.00	FDB - Cash	\$5,000	\$5,000	\$0	
Helicopter Charter	\$10,000			\$10,000	\$0	
Heli Sling (5 hours)	\$1,000			\$1,000	\$0	
Fuel Truck - 2 days	\$1,100			\$1,100	\$0	
	\$			\$	\$0	
<b>Subtotals</b>	<b>\$12,100</b>		<b>\$16,025</b>	<b>\$28,125</b>	<b>\$0</b>	
<b>GRAND TOTAL for Project (DT requested funds, FDB/NBU funds, and volunteer in kind match)</b>				<b>\$28,125</b>		

\*\*Explain status of other funding if not in hand.  
\*\*\*Provide an itemized breakdown by skillset per hour.

## Dream Tags Charitable Fund Request for Proposal

### GRANTEE REQUIREMENTS

To be eligible for funding, grantees must adhere to the following requirements:

- Monies are to be used and/or disbursed exclusively for the charitable uses and purposes.
- The Dream Tags Fund shall be used exclusively to provide support for the preservation, protection, management or restoration of Nevada's wildlife and its habitat.
- The Charitable Beneficiaries may include 501(c)(3) organizations and governmental entities. Any grants to governmental entities must be made exclusively for public benefit purposes.
- All grantees will be required to sign a grant agreement stipulating their agreement with all of the terms, conditions, and reporting requirements.
- To maintain eligibility to receive grant funds, each Charitable Beneficiary must comply at all times with the following requirements:
  1. Charitable Beneficiaries must be exempt from federal income taxation under Section 501(c)(3) of the Code;
  2. Charitable Beneficiaries shall use all Fund distributions toward projects that are appropriate and legal public expenditures;
  3. Charitable Beneficiaries must provide financial details and/or reports of their organizations upon request;
  4. Charitable Beneficiaries must not use any Fund distributions for political contributions or political advocacy;
  5. Charitable Beneficiaries must either implement the projects, activities, and/or programs for which they received Fund distributions by June 30, 2013, or by date(s) as agreed upon in the grant acceptance agreement, or must return all such distributions to the Community Foundation forthwith;
  6. Charitable Beneficiaries must provide the Community Foundation with quarterly reports detailing the activities of their projects and/or programs; and
  7. Charitable Beneficiaries must sign an agreement regarding their compliance with the qualifications hereof.

### PROJECT EVALUATION CRITERIA

Each proposal will be evaluated on criteria that include but are not limited to:

- Measurable outcomes in accordance with the exclusive goal of the Dream Tags Charitable Fund.
- Monitoring and reporting to learn from the project and track project accomplishments.
- Closeness of project focus to areas of funding emphasis.
- Readiness of sponsoring organization to undertake and complete project.
- Opportunities to partner with others to leverage funds and accomplish larger outcomes.
- Consistency with established Dream Tags Charitable Fund operations.
- Impact on preservation, protection, management, or restoration of Nevada's wildlife and its habitat.
- Absence of negative or unintended consequences.
- Solutions to known problems as identified through past research and monitoring.
- Projects must begin before June 30, 2013.