

Dream Tags Charitable Fund Open Request for Proposal

Cover Sheet

Organization Name: Nevada Department of Wildlife				
Organization Type: 501(c)(3) EIN# _____ Governmental entity? Y				
Address: 1100 Valley Road				
Project Name: Mud and Upper and Lower Scott Springs Habitat Enhancement Project				
Amount requested: 50,000		Website: www.ndow.org		
Project start date (mm/yyyy): June 1, 2015		Project completion date (mm/yyyy): October 1, 2016		
This funding will be used to (complete this sentence with a max of 2 sentences): Improve the spring and riparian conditions (i.e. cover, forage) surrounding Mud Spring and Upper and Lower Scott Springs for the benefit of sage-grouse, mule deer, antelope, and other wildlife.				
Key People: Chris Hampson Mel Belding Cheryl Surface Tod Jaksick Arlo Stockham	Director:		Tony Wasley	
	Board Chair:			
	Project Contact:	Name:	Mark Freese	
		Position:	Habitat Biologist	
		Phone:	775 688-1145	
		Fax:	775 688-1889	
Email:		markfreese@ndow.org		
Organization Mission: To protect, preserve, manage and restore wildlife and its habitat for the aesthetic, scientific, educational, recreational, and economic benefits to citizens of Nevada and the United States, and to promote the safety of persons using vessels on the waters of Nevada.				
Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private land.				
Are government permits or decision documents needed for the project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, are those permits and decision documents already secured? <input type="checkbox"/> Yes <input type="checkbox"/> No If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them.				
Has your organization received other grants from the Dream Tags Fund? Yes No (use additional to list ALL funded projects)	If yes, see attachment A			
	Date awarded:			
	Project # & title:			
	Amount of Award:			
	Date awarded:			
	Project # & title:			
Amount of Award:				

Community Foundation of Western Nevada

1885 S. Arlington Avenue, Suite 103, Reno, NV 89509 www.nevadafund.org p: 775-333-5499; f: 775-333-5487

Page 1



Dream Tags Charitable Fund Open Request for Proposal

DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- A. Projects that improve, protect, or restore habitat
 B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
 C. Projects that address emergent needs
 D. Other projects that meet the evaluation criteria

NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in bold) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. All projects are required to have measurable outcomes:

1. Specific project goals and measurable outcomes. How do these tie to the project description?

The goal of this project is to improve the spring and riparian conditions (i.e. cover, forage) surrounding Mud Spring and Upper and Lower Scott Springs for the benefit of sage-grouse, mule deer, antelope, and other wildlife. Measurable outcomes include increasing the amount of cover and forage for wildlife species.

2. Project location.

Virginia Mountains, Washoe County Nevada (see attached map)

3. Project description. Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper and may be attached at the end of your proposal after the budget.

Livestock use on Spanish Flat area in the Virginia Mountains occurs during the hot summer months, in which livestock use is concentrated on the few existing spring sources including Mud Spring and Upper and Lower Scott Springs. Such heavy use has degraded the quality of habitat for wildlife. We propose fencing Mud Spring and Upper and Lower Scott Springs and riparian areas and providing water outside the enclosures for livestock. We recommend fencing the springs using pipe-rail as it is durable, low maintenance, and wildlife friendly (i.e. is permeable to wildlife). The fencing will cost approximately \$86,000.00 for all three springs. Additionally, we recommend placing livestock water developments at Upper and Lower Scott Springs. We recommend placing 2 cattleguards on the upper and lower ends of the Lower Scott Spring enclosure.

4. Permitting. Provide a permitting schedule for your project along with your plan for getting the required permits and decision documents. Be sure to include the cost of permitting/decision documents as a line item in your budget.

No permits are required.

5. If future phases of the project will be needed, identify anticipated sources of funding.

N/A

6. Principals involved in leading or coordinating the project or activity.

Mark Freese and Chris Hampson – Nevada Department of Wildlife
Mel Belding – Technical Advisor
Cheryl Surface – Washoe County
Tod Jaksick and Arlo Stockham – Grazing interest and water rights holders

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Page 2

Dream Tags Charitable Fund Open Request for Proposal

7. Number of staff positions involved in project: Fulltime _____ Part-time 3 _____ (“Fulltime” means 100% of their staff position will be dedicated to this project; “part-time” means only a portion of their staff position will be dedicated to this project)
8. Number of volunteers involved in project and an estimated number of volunteer hours.
Volunteers = 60
Volunteer hours = 2500
9. Time Line of Project. List key dates and include project milestones. Note: Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.²

Field Tour and Project Inception - July 23, 2014

Stakeholder Meeting to firm up project - February 20, 2015

Q1 Grants (\$40,191) received – January 7, 2015

Habitat Conservation Fee Grants received – expected April –July 2015

Dream Tag Grants Received – ?

Fence Materials Ordered – April 15, 2015

Water Development Materials Ordered – April 15, 2015

Water Development Installation – May 1 - September 1, 2015

Fence Installation – Completed by September 1, 2015. Note that we will attempt to get all three projects completed this year, but that we have allowed ourselves a final completion date of October 1, 2016.

10. Success. Tell the committee how we will know you succeeded in what you proposed to do.

Measurable outcomes leading to project success include construction completion of water developments and fencing. However, actual project success will be determined by increased cover and forage. We will document increased vegetation through photographic point monitoring and may include quantitative measurements.

11. Grant match. All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. Complete the Grant Match section of the application.
12. Project budget (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant, which expenses will be paid by other sources of funding, and which will be paid for with in-kind services.
□ Note: Project budget must be on its own on page 6.

Grants from the Dream Tags Charitable Fund are typically paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

² Funding will not be provided for work performed prior to grant approval.

Dream Tags Charitable Fund Open Request for Proposal

Grant Match

Match amount to be provided:	\$ 138,191				
Match details:	<p>Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.</p> <p>Match is:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 5px;">Cash</td> <td style="padding: 5px;">\$ 90,191</td> </tr> <tr> <td style="padding: 5px;">In-kind</td> <td style="padding: 5px;">\$ 48,000</td> </tr> </table> <p style="font-size: small;">Note: Provide an itemized breakdown of volunteer match in your budget with rationale.</p> <p>For the cash portion of your match, is the funding already being held by the applicant for this project? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/></p>	Cash	\$ 90,191	In-kind	\$ 48,000
Cash	\$ 90,191				
In-kind	\$ 48,000				
Description of matching funds/in-kind donations:	See table below for description				

REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

Nonprofits submit:

- Last audited financial statements if your organization has been audited
- List of Board of Directors
- Copy of agency's IRS 501(c)(3) Tax Determination Letter
- Copy of the agency's most recent IRS Form 990

Governmental entities submit:

- Departmental budget in lieu of audited financial statements

Dream Tags Charitable Fund
Open Request for Proposal

Dream Tags Charitable Fund
Open Request for Proposal

BUDGET

Budget Item Description*	ORIGINAL PROJECT BUDGET			Total	REIMBURSEMENT REPORT	
	DT \$	Other Funding Name**	Match \$		Expenditures to date DT	Expenditures to date (other sources)
Water Development Materials	\$0	NDOW - HCF	\$30,000	\$30,000		
Fence Materials	\$50,000	NDOW - Q1	\$40,191	\$90,191		
Labor--paid	\$0	NDOW - Pittman Robertson Grant	\$6,000	\$6,000		
Labor—volunteer***	\$0	Volunteers	\$37,500	\$37,500		
Monitoring	\$0	NDOW – Pittman Robertson Grant	\$5,000	\$5,000		
Other (weed treatment, maintenance, etc)	\$0	NDOW - HCF	\$5,000	\$5,000		
Cattle guards	\$0	Washoe County	\$4,500	\$4,500		
Helicopter Slinging	\$0	NDOW-HCF	\$10,000	\$10,000		
Overhead	\$0		\$0	\$0		
TOTAL	\$50,000	\$0	\$138,191	\$188,191		

Q1 Grant in Hand. NDOW Habitat Conservation Fee (HCF) proposal submitted.
 Volunteer labor will be used to install water development and fence which is estimated at 2500 volunteer hours at \$15.00/hour
 We anticipate using all Dream Tag funding on Fence Materials but may also use it towards water development materials.

GRANTEE REQUIREMENTS

To be eligible for funding, grantees must adhere to the following requirements:

Monies are to be used and/or disbursed exclusively for the charitable uses and purposes.

The Dream Tags Fund shall be used exclusively to provide support for the preservation, protection, management or restoration of Nevada's wildlife and its habitat.

The Charitable Beneficiaries may include 501(c)(3) organizations and governmental entities. Any grants to governmental entities must be made exclusively for public benefit purposes.

All grantees will be required to sign a grant agreement stipulating their agreement with all of the terms, conditions, and reporting requirements.

To maintain eligibility to receive grant funds, each Charitable Beneficiary must comply at all times with the following requirements:

1. Charitable Beneficiaries must be exempt from federal income taxation under Section 501(c)(3) of the Code;
2. Charitable Beneficiaries shall use all Fund distributions toward projects that are appropriate and legal public expenditures;
3. Charitable Beneficiaries must provide financial details and/or reports of their organizations upon request;
4. Charitable Beneficiaries must not use any Fund distributions for political contributions or political advocacy;
5. Charitable Beneficiaries must implement the projects, activities, and/or programs for which they received Fund distributions as agreed upon in the grant acceptance agreement, or must return all such distributions to the Community Foundation forthwith;
6. Charitable Beneficiaries must provide the Community Foundation with quarterly reports detailing the activities of their projects and/or programs; and
7. Charitable Beneficiaries must sign an agreement regarding their compliance with the qualifications hereof.

PROJECT EVALUATION CRITERIA

Each proposal will be evaluated on criteria that include but are not limited to:

Measurable outcomes in accordance with the exclusive goal of the Dream Tags Charitable Fund.

Monitoring and reporting to learn from the project and track project accomplishments.

Closeness of project focus to areas of funding emphasis (on-the-ground habitat improvements).

Readiness of sponsoring organization to undertake and complete project.

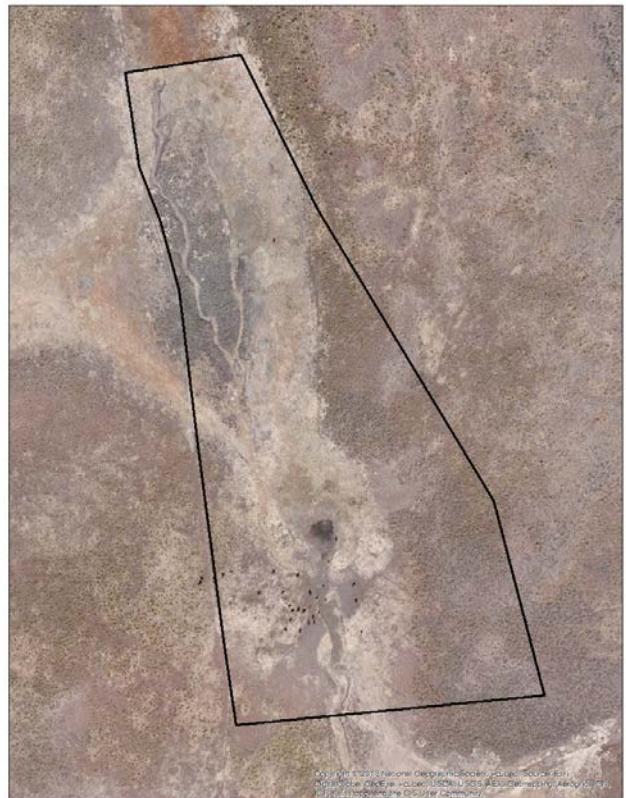
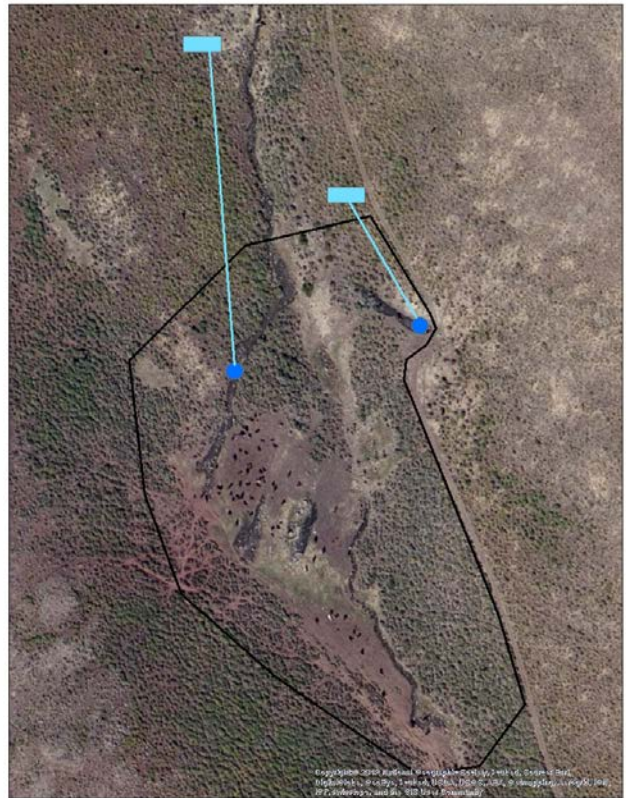
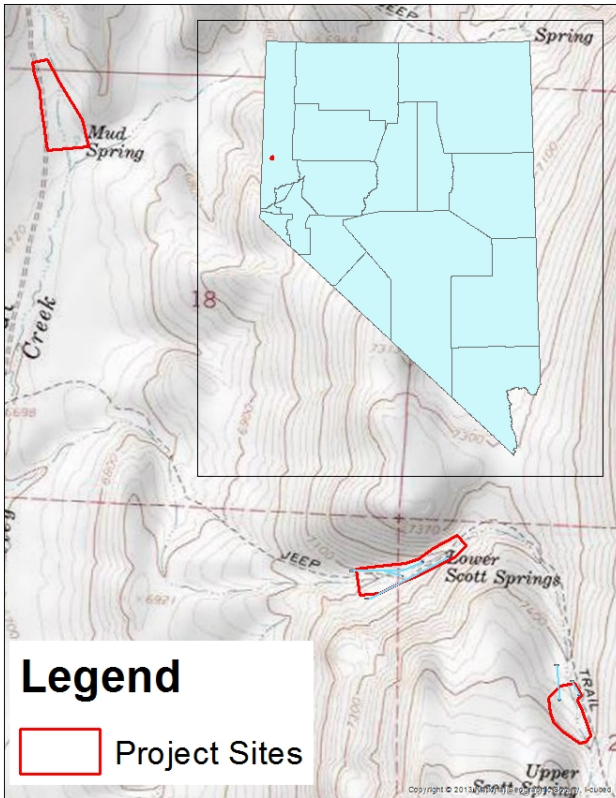
Opportunities to partner with others to leverage funds and accomplish larger outcomes.

Consistency with established Dream Tags Charitable Fund operations (timeline, match, etc.).

Impact on preservation, protection, management, or restoration of Nevada's wildlife and its habitat.

Absence of negative or unintended consequences.

Solutions to known problems as identified through past research and monitoring.



ATTACHMENT A.

Dream Tag funding received by the Nevada Department of Wildlife

Date Awarded: August 22, 2012

Project # and Title: DT #2: 2012 Wildfire Reclamation Seed Supply

Amount of Award:\$50,000.00

Date Awarded: September 21, 2012

Project # and Title: DT #3: Duck Creek Valley Sage Grouse/Wildlife Habitat Improvement Project

Amount of Award: \$12,500.00

Date Awarded: September 21, 2012

Project # and Title: DT #4: Southern Eureka County Mule Deer and Sage Grouse Habitat Enhancement Project

Amount of Award: \$12,000.00

Date Awarded: September 21, 2012

Project # and Title: DT #7: Overland Pass/Big Wash Sage Grouse and Mule Deer Habitat Improvement

Amount of Award: \$12,500.00

Date Awarded: September 21, 2012

Project # and Title: DT #11: Rock Springs Meadow Fencing and Sage Grouse Habitat Improvement Project

Amount of Award: \$4,900.00

Date Awarded: September 21, 2012

Project # and Title: DT #8: Paradise Valley Medusahead Grass Control Project for Habitat Protection and Improvement

Amount of Award:\$4,500.00

Date Awarded: August 26, 2013

Project # and Title: DT #27: Seeds for 2012-2013 wildfire habitat restoration projects

Amount of Award:\$150,000.00

Proposal date: January 2014

Project #28: Nevada Department of Wildlife

Grant amount: \$25,000

Proposal date: September 2014

#33 NDOW Seed Proposal Complete

Grant amount: \$150,000

Proposal date: September 2014

#34 NDOW_FY15_SMITH_RANCH_FIRE_2014_09_11

Grant amount: \$20,000