

## Dream Tags Charitable Fund Open Request for Proposal

The Community Foundation of Western Nevada is accepting proposals for grants from the Dream Tags Charitable Fund. Proposals will be considered by the Advisory Board on Dream Tags and grant recommendations must be approved by the Board of Trustees of the Community Foundation.

The Dream Tags Charitable Fund provides funding to engage Nevadans in wildlife conservation by focusing donated funds to restore resilience in at-risk Nevada habitats with strategic collaborative projects for sustained impact that supports the preservation, protection, management, or restoration of wildlife and its habitat. To be considered for funding, project proposals must demonstrate measurable impact in accordance with this purpose.

Applicants must be registered 501(c)(3) nonprofit agencies, nonprofit educational institutions, or governmental entities. Projects must be performed in Nevada. Grants are typically paid on a reimbursable basis for actual expenditures. Funding will not be provided for work performed prior to grant approval.

Please submit 1 pdf copy<sup>1</sup> via email of your proposal. Proposals are encouraged for the following:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergent needs
- D. Other projects that meet the evaluation criteria

Applicants must provide a minimum 25 percent match for funds requested. Guidelines for requests of matching funds are provided in the following application form.

Applications may be sent to the Community Foundation of Western Nevada by email to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org) at any time during the year to be considered for funding. For questions or additional information, contact Tracy at the Community Foundation office. The application is also available online at [www.nvdreamtag.org](http://www.nvdreamtag.org).

The application may be reproduced, retyped, or sections increased or reduced in length but must follow the same order. Please use the following checklist to ensure your application is complete:

- D Proposal, including Cover Sheet and narrative, is a maximum of 5 pages on 8 ½” x 11” paper in readable font (i.e. Times New Roman 12 pt.)
- D Budget is page 6
- D Pages are numbered
- D You are submitting 1 pdf copy
- D You have emailed the pdf to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org) and received confirmation of receipt

If you/your organization are submitting more than one project for consideration, be prepared to prioritize the projects.

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<sup>1</sup> Note: Put your application, budget, and any photos into ONE pdf file. Submit your required attachments via email clearly labeled with your organization’s name in the file name. Send your files to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org).

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Cover Sheet

Organization Name: Nevada Department of Wildlife				
Organization Type: 501(c)(3) EIN# _____ Governmental entity? Yes				
Address: 6980 Sierra Center Parkway, Suite 120, Reno Nevada 89511				
Project Name: 2018 wildfire habitat restoration projects				
Amount requested: \$100,000		Website: www.ndow.org		
Project start date 02/2019		Project completion date 05/2019		
This funding will be used to supplement seed mixes the federal agencies are putting on high priority wildlife habitat burned in 2018 wildfires.				
Key People:	Director:	Tony Wasley		
	Board Chair:			
	Project Contact:	Name:	Dr. Lee Turner	
		Position:	Habitat Ecologist	
		Phone:	775-688-1542	
		Fax:	775-688-1595	
Email:	leeturner@ndow.org			
Organization Mission: The NDOW manages, protects, and restores Nevada's wildlife and its habitat, and promotes safe boating on Nevada waters.				
Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input checked="" type="checkbox"/> Private land.				
Are government permits or decision documents needed for the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, are those permits and decision documents already secured? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them.				
Has your organization received other grants from the Dream Tags Fund? Yes <input checked="" type="checkbox"/>  (See Attachment A)	If yes,			
	Date awarded:			
	Project # & title:			
	Amount of Award:			
	Date awarded:			
	Project # & title:			
Amount of Award:				



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### DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- A. Projects that improve, protect, or restore habitat  
 B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada  
 C. Projects that address emergent needs  
 D. Other projects that meet the evaluation criteria

### NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in bold) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. All projects are required to have measurable outcomes:

1. Specific project goals and measurable outcomes. How do these tie to the project description?  
**The primary goal is for NDOW to implement some of BLM's planned wildfire restoration activities that are at risk of not being conducted due to delays caused by the federal government shutdown.** The monies from this funding request will be used to apply seed and conduct other seed bed preparation before the end of ecological restoration window in mid-March.
2. Project location.  
The funding will be used on the 2018 fires that burned approximately 1,200,000 acres in summer 2018. The activities proposed within this funding request could be applied across Nevada Department of Wildlife's (NDOW) eastern and western regions depending on funding needs  
  
Project description.  
**Due to the recent furlough of federal employees, BLM restoration efforts have been delayed and may not be completed without these funds and NDOW's intervention.** NDOW has worked with the BLM to prioritize the remaining treatments and this Dream Tag funding request will contract resource outside of BLM's processes to increase implementation capacity.
3. Permitting.  
All national environmental policy act (NEPA) activities fall under BLM's emergency stabilization and rehabilitation (ES&R) program and all necessary compliance with NEPA have been completed.
4. If future phases of the project will be needed, identify anticipated sources of funding.  
Currently, there are no known future phases of restoration activities for 2018 fires.
5. Principals involved in leading or coordinating the project or activity.  
Dr. Lee Turner, NDOW Habitat Ecologist  
Alan Jenne, Habitat Division Chief  
Caleb McAdoo, Supervising Habitat Biologist Eastern Region  
Mark Freese, Supervising Habitat Biologist Western Region
6. Number of staff positions involved in project: Fulltime\_Part-time\_\_\_\_\_ ("Fulltime" means 100% of their staff position will be dedicated to this project; "part-time" means only a portion of their staff position will be dedicated to this project)

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Regional Supervising Habitat Biologists will be the NDOW staff dedicated to facilitating the seedbed preparation within the statewide rehabilitation efforts. Other NDOW personnel will be involved in the application of the seed through either aerial or drill seeding efforts. No salary money is being requested through this Dream Tag proposal as all NDOW salaries are generated by other sources.

7. Number of volunteers involved in project and an estimated number of volunteer hours.

The number of volunteers that may be involved in the 2018 fire rehabilitation effort is unknown at this time and NDOW is reaching out to various groups to secure volunteers.

8. Time Line of Project. List key dates and include project milestones. Note: Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.<sup>2</sup>

- September 2018-March 2019– Seedbed preparation including aerial herbicide application occurs first. Seeds will be purchased and applied across the burned acres followed by chaining and other restoration activities. Seed application is done prior to chaining to aid in seed to soil contact.

10. Success.

Monitoring will be necessary to document recovery and will help in evaluating treatment techniques, allowing for adaptive changes of future restoration efforts. On public lands BLM recovery criteria will be used to evaluate success. In BLM Districts this means:

- A minimum of three seeded perennial grasses per square meter rooted firmly in the soil, with consideration to site selection factors such as soils, topography, native release of desirable species, and the potential for seedling establishment.
- A qualitative assessment of soil and site stability, and hydrologic function, that results in ratings of none to slight departure from that expected from the same kind of ecological site considered to be in stable condition.
- Bitterbrush (native release or artificially planted) and Sagebrush
- For the bitterbrush sites the objective is, a minimum of 50% of live plants sampled directly within the burn area will have third year's woody stem leader growth as measured on established or new monitoring transects.
- Private lands will be monitored through the establishment of long term photo points to track community establishment through time.

NDOW conducts habitat project effectiveness monitoring focused on the vegetation change at various habitat project sites across Nevada. This grant request will not be used to fund monitoring as funding for monitoring has been secured.

11. Grant match.

For fire restoration on the 2018 wildfires, NDOW secured approximately \$3,000,000 from Private donations, Pittman-Robertson and NGO donations committed for fire rehabilitation with additional support being sought from a multitude of sources including sportsman's and conservation organizations to private contributions. It should also be noted that the land management agencies will also be providing the majority of the fire rehabilitation funds and that this proposal simply captures the NDOW related expenditures and efforts.

12. Project budget (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant,

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50 Washington Street, Suite 300, Reno, NV 89503 [www.nevadafund.org](http://www.nevadafund.org) p: 775-333-5499; f: 775-333-5487

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which expenses will be paid by other sources of funding, and which will be paid for with in-kind services.

① Note: Project budget must be on its own on page 6.

Grants from the Dream Tags Charitable Fund are typically paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

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<sup>2</sup> Funding will not be provided for work performed prior to grant approval.

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### Grant Match

Match amount to be provided:	Over \$3,000,000	
Match details:	Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.	
	Match is:	
	Cash	\$ 3,000,000
	In-kind	\$
	Note: Provide an itemized breakdown of volunteer match in your budget with rationale.	
	For the cash portion of your match, is the funding already being held by the applicant for this project? Yes <b>XXX</b>	
Description of matching funds/in-kind donations:	Matching funds will be comprised of Question 1 fire rehabilitation funds, Habitat Conservation Fee and NGO donations.	

### REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

#### Nonprofits submit:

- Last audited financial statements if your organization has been audited
- List of Board of Directors
- Copy of agency's IRS 501(c)(3) Tax Determination Letter
- Copy of the agency's most recent IRS Form 990

#### Governmental entities submit:

- Departmental budget in lieu of audited financial statements

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SAMPLE BUDGET TEMPLATE

Budget Item Description*	ORIGINAL PROJECT BUDGET			Total	REIMBURSEMENT	
	DT \$	Other Funding Name**	Match \$		Expenditures	Expenditures to date (other
Design/Engineering	\$xx,xxx	Agency X	-	\$xx,xxx	\$xx,xxx	
Permitting	\$xx,xxx	Agency X	\$x,xxx	\$x,xxx		\$x,xxx
Labor--paid	\$x,xxx	Agency X	\$x,xxx	\$x,xxx	\$x,xxx	
Labor—		Own people	\$xx,xxx	\$xx,xxx	\$x,xxx	
Construction	\$xx,xxx	Agency Y	\$xx,xxx	\$xx,xxx		
Materials	\$		\$	\$		
Contracting for seed application and additional restoration activities	\$100,000	NDOW, Private Donation, Habitat Conservation Fee and Dream Tag	\$3,000,000	\$3,100,000		
Overhead	\$xx,xxx	Own agency	\$xx,xxx	\$xx,xxx		
TOTAL	\$100,000		\$3,000,00	\$3,100,000	\$0	\$0

\*These are sample descriptions.

\*\*Explain status of other funding if not in hand.

\*\*\*Provide an itemized breakdown by skillset per hour.

If project is to be implemented in phases, please separate budget into each phase.

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### GRANTEE REQUIREMENTS

To be eligible for funding, grantees must adhere to the following requirements:

Monies are to be used and/or disbursed exclusively for the charitable uses and purposes.

The Dream Tags Fund shall be used exclusively to provide support for the preservation, protection, management or restoration of Nevada's wildlife and its habitat.

The Charitable Beneficiaries may include 501(c)(3) organizations and governmental entities. Any grants to governmental entities must be made exclusively for public benefit purposes.

All grantees will be required to sign a grant agreement stipulating their agreement with all of the terms, conditions, and reporting requirements.

To maintain eligibility to receive grant funds, each Charitable Beneficiary must comply at all times with the following requirements:

1. Charitable Beneficiaries must be exempt from federal income taxation under Section 501(c)(3) of the Code;
2. Charitable Beneficiaries shall use all Fund distributions toward projects that are appropriate and legal public expenditures;
3. Charitable Beneficiaries must provide financial details and/or reports of their organizations upon request;
4. Charitable Beneficiaries must not use any Fund distributions for political contributions or political advocacy;
5. Charitable Beneficiaries must implement the projects, activities, and/or programs for which they received Fund distributions as agreed upon in the grant acceptance agreement, or must return all such distributions to the Community Foundation forthwith;
6. Charitable Beneficiaries must provide the Community Foundation with quarterly reports detailing the activities of their projects and/or programs; and
7. Charitable Beneficiaries must sign an agreement regarding their compliance with the qualifications hereof.

### PROJECT EVALUATION CRITERIA

Each proposal will be evaluated on criteria that include but are not limited to:

Measurable outcomes in accordance with the exclusive goal of the Dream Tags Charitable Fund. Monitoring and reporting to learn from the project and track project accomplishments. Closeness of project focus to areas of funding emphasis (on-the-ground habitat improvements). Readiness of sponsoring organization to undertake and complete project.

Opportunities to partner with others to leverage funds and accomplish larger outcomes.

Consistency with established Dream Tags Charitable Fund operations (timeline, match, etc.).

Impact on preservation, protection, management, or restoration of Nevada's wildlife and its habitat. Absence of negative or unintended consequences.

Solutions to known problems as identified through past research and monitoring.