

Dream Tags Charitable Fund Open Request for Proposal

Cover Sheet

Organization Name: Carson Valley Conservation District		Office Use Only		
Organization Type: 501(c)(3) EIN# _____ Governmental entity? Y/N		Date received:		
		Project #		
Address: 1702 County Rd., Suite A Minden, NV 89423		Grant Amount:		
Project Name: Bi- State Sage Grouse Pinon and Juniper Removal Project				
Is this proposal being submitted as an Emergency funding request? (Circle one) <input checked="" type="checkbox"/> Yes / No				
Amount requested: \$25,000.00		Website:		
Project start date (mm/yyyy): 09/2020		Projected completion date (mm/yyyy): 06/2021		
This funding will be used to (complete this sentence with a max of 2 sentences): <small>This funding will be used to hire a crew to manually cut and remove Juniper trees from an area within the Sage Grouse habitat. We would then transfer these materials to be used in our Carson River Restoration Project in the Carson Valley.</small>				
Key People:	Director:	N/A		
	Board Chair:	James Settelmeyer		
	Project Contact:	Name:	Richard Wilkinson	
		Position:	Grant Manager and River Coordinator	
		Phone:	(775) 782-3661 ext. 3830	
		Fax:	N/A	
		Email:	Richard.Wilkinson@nv.nacdnet.net	
Organization Mission: <small>To achieve a stable, healthy river system that provides for abundant agricultural production, wildlife habitat, stable river banks, and high-water quality conditions. To achieve cooperative relations where the private landowners, county, state, and federal agencies maintain their lands and work cooperatively and openly to solve natural resource problems.</small>				
Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input checked="" type="checkbox"/> Private land.				
Are government permits or decision documents needed for the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, are those permits and decision documents already secured? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them.				
Has your organization received other grants from the Dream Tags Fund? <input checked="" type="checkbox"/> No (use additional pages to list ALL funded projects)	If yes,			
	Date awarded:			
	Project # & title:			
	Amount of Award:			
	Date awarded:			
	Project # & title:			
Amount of Award:				

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DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergent needs
- D. Other projects that meet the evaluation criteria

NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in **bold**) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. **All projects are required to have measurable outcomes:**

1. **Specific project goals and measurable outcomes.** How do these tie to the project description?
2. **Project location.**
3. **Project description.** Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper and may be attached at the end of your proposal after the budget.
4. **Permitting.** Provide a permitting schedule for your project along with your plan for getting the required permits and decision documents. Be sure to include the cost of permitting/decision documents as a line item in your budget.
5. If **future phases** of the project will be needed, identify anticipated sources of funding.
6. **Principals involved** in leading or coordinating the project or activity.
7. Number of **staff positions involved** in project: Fulltime 2 Part-time 2 ("Fulltime" means 100% of their staff position will be dedicated to this project; "part-time" means only a portion of their staff position will be dedicated to this project)
8. Number of **volunteers involved** in project and an estimated number of volunteer hours.
9. **Timeline of Project.** List key dates and include project milestones. *Note:* Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.²
10. **Success.** Tell the committee how we will know you succeeded in what you proposed to do.
11. **Grant match.** All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. Complete the Grant Match section of the application.
12. **Project budget** (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant, which expenses will be paid by other sources of funding, and which will be paid for with in-kind services. **Project budget must be on its own on page 6.**
 - *Note: Indirect/overhead expenses cannot exceed 25 percent*

Grants from the Dream Tags Charitable Fund are paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

² Funding will not be provided for work performed prior to grant approval.

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Grant Match

Match amount to be provided:	\$ 8,000.00				
Match details:	<p>Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.</p> <p>Match is:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Cash</td> <td style="text-align: right;">\$ 7,500.00</td> </tr> <tr> <td>In-kind</td> <td style="text-align: right;">\$ 500.00</td> </tr> </table> <p>Note: Provide an itemized breakdown of volunteer match in your budget with rationale.</p> <p>For the cash portion of your match, is the funding already being held by the applicant for this project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	Cash	\$ 7,500.00	In-kind	\$ 500.00
Cash	\$ 7,500.00				
In-kind	\$ 500.00				
Description of matching funds/in-kind donations:	<p>NRCS in-kind of \$500 is for staff time to generate the cultural & historical assessments</p> <p>All of other project funding is approved at this time</p>				

REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

Nonprofits submit:

- Last audited financial statements if your organization has been audited
- List of Board of Directors
- Copy of agency's IRS 501(c)(3) Tax Determination Letter
- Copy of the agency's most recent IRS Form 990

Governmental entities submit:

- Departmental budget in lieu of audited financial statements

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SAMPLE BUDGET TEMPLATE

Budget Item Description*	ORIGINAL PROJECT BUDGET			Total	REIMBURSEMENT REPORT	
	DT \$	Other Funding Name**	Match \$		Expenditures to date DT	Expenditures to date (other sources)
Design/Engineering	\$xx,xxx	Agency X	-	\$xx,xxx	\$xx,xxx	
Permitting	\$xx,xxx	Agency X	\$x,xxx	\$x,xxx		\$x,xxx
Labor--paid	\$x,xxx	Agency X	\$x,xxx	\$x,xxx	\$x,xxx	
Labor--volunteer***		Own people	\$xx,xxx	\$xx,xxx	\$x,xxx	
Construction	\$xx,xxx	Agency Y	\$xx,xxx	\$xx,xxx		
Materials	\$xx,xxx	Agency Y	\$xx,xxx	\$xx,xxx		
Other (be specific)	\$xx,xxx	Agency Y	\$xx,xxx	\$xx,xxx		
Overhead (max. 25%)	\$xx,xxx	Own agency	\$xx,xxx	\$xx,xxx		
TOTAL	\$xxx,xxx		\$x,xxx	\$xxx,xxx	\$xx,xxx	\$x,xxx
<p>*These are sample descriptions. **Explain status of other funding if not in hand. ***Provide an itemized breakdown by skillset per hour. If project is to be implemented in phases, please separate budget into each phase.</p>						

Nevada Dream Tags Charitable Fund Proposal 2020

1. Project goals and measurable outcomes.

It is the goal of this project to ultimately improve the habitat of the Greater Sage Grouse (*Centrocercus urophasianus*) as well as improve the overall ecological health of the area indicated. Studies have shown that local sage-grouse populations are influenced by encroaching pinyon juniper ecosystems. Areas that are over-ridden with pinyon and juniper trees function as an ecological trap for the Greater Sage Grouse and adversely impact population density. The District would like to hire a crew to manually cut and remove juniper trees from an area within the sage-grouse habitat. We would then like to transfer these materials to be used in our Carson River Restoration Project in the Carson Valley ensuring that all materials are utilized to their fullest potential. The scope and size of the area will be dependent upon final award and funding amount. The District anticipates a substantial reduction of juniper trees suitable for sage-grouse habitat. This project should improve overall health for all species, not just the sage-grouse. Additional project scope and benefits include; The project will help minimize erosion, improve water quality, re-establish desirable vegetation improve river function within the project reach. The project will help trap sediment and provide for natural recruitment of vegetation along the riverbank. The willow plantings will help hold the soil and provide a head start on the re-establishment of vegetation of the riverbank. The removal of large woody debris will allow for improved conveyance of river flows and reduce the negative impacts to infrastructure downstream.

2. Project location.

Harvesting project location is in the Pinenut Mountain Range, specific site location is to be determined by the BLM. See attached map of the Bi-state Sage Grouse map for the Pinenut Mountain Range. River Restoration location along the Carson River near Genoa, Nevada. See attached map of the Genoa riverbank project map.

3. Project description.

The District will be actively improving the sage-grouse habitat area that has become overgrown by juniper trees. By reducing the juniper density and re-seeding areas with shrubs and grasses, we will be improving Sage Grouse habitat. The District anticipates award in August 2020, we will start landowner notification and the project stakeholder process immediately. Once the process has started, staff will order materials and supplies, coordinate treatment with hired crew, and establish photo waypoints for monitoring. Prior to beginning work, the District will establish photo waypoints with GPS to inventory, map, and treat invasive plants within sage-grouse habitat. Before and after pictures will be consistent and easily recognizable to track the progress of the project. The District plans to return to the site once every summer to monitor the success of the site. If there are additional funds, the District can perform additional juniper density studies.