

# Dream Tags Charitable Fund

## Open Request for Proposal



**COMMUNITY  
FOUNDATION**  
*of Northern Nevada*



The Community Foundation of Northern Nevada accepts proposals year-round for grants from the Dream Tags Charitable Fund. Proposals will be considered by the Advisory Board on Dream Tags at their next meeting and on an as-needed basis for emergency funding requests. Grant recommendations must be approved by the Board of Trustees of the Community Foundation. **Deadline for non-emergency proposals is noon on February 4, 2022. Emergency funding requests may be submitted at any time using the [Emergency Request for Proposal form](#).**

The Dream Tags Charitable Fund provides funding to engage Nevadans in wildlife conservation by focusing donated funds to restore resilience in at-risk Nevada habitats with strategic collaborative projects for sustained impact that supports the preservation, protection, management, or restoration of wildlife and its habitat. To be considered for funding, project proposals must demonstrate measurable impact in accordance with this purpose.

Applicants must be registered 501(c)(3) nonprofit agencies, nonprofit educational institutions, or governmental entities. Projects must be performed in Nevada. Grants are typically paid on a reimbursable basis for actual expenditures. Funding will not be provided for work performed prior to grant approval.

Please **submit 1 pdf copy<sup>1</sup> via email** of your proposal. Proposals are encouraged for the following:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergency needs
- D. Other projects that meet the evaluation criteria (see page 6)

Applicants must provide a minimum 25 percent match for funds requested. Guidelines for requests of matching funds are provided in the following application form.

**Applications may be sent to the Community Foundation of Northern Nevada by email to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org) to be considered for funding.** For questions or additional information, contact Lauren at the Community Foundation office. The application is also available in non-fillable pdf online at [www.nvdreamtag.org](http://www.nvdreamtag.org).

The application may be reproduced, retyped, or sections increased or reduced in length but must follow the same order. Please use the following checklist to ensure your application is complete:

- Proposal, starting with Cover Sheet plus narrative sections, is a maximum of 5 pages on 8 ½" x 11" paper in readable font (i.e. Times New Roman 12 pt.)
- Budget is page 6
- Pages are numbered
- You are submitting 1 pdf copy
- You have emailed the pdf to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org) and received confirmation of receipt

If you/your organization are submitting more than one project for consideration, be prepared to prioritize the projects.

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<sup>1</sup> Note: Put your application, budget, and any photos into ONE pdf file. Submit your required attachments via email clearly labeled with your organization's name in the file name. Send your files to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org).

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### Cover Sheet

Organization Name: Nevada Department of Wildlife		Office Use Only		
Organization Type: 501(c)(3) EIN# _____ Governmental entity? Yes		Date received:		
Address: 6980 Sierra Center Parkway, Suite 120, Reno Nevada 89511		Project #		
Project Name: Dry Valley Rim and Parsnip Fire Seeding Project Is this proposal being submitted as an Emergency funding request? (Circle one) No		Grant Amount:		
Amount requested: \$75,000		Website: www.ndow.org		
Project start date (mm/yyyy): 07/2022		Projected completion date (mm/yyyy): 02/2022		
This funding will be used to (complete this sentence with a max of 2 sentences): This funding will be used to supplement BLM seed mixes for the Dry Valley Rim and Parsnip Fire herbicide treatment projects to provide improved habitat values for mule deer, sage-grouse and other wildlife.				
Key People:	Director:	Tony Wasley		
	Board Chair:			
	Project Contact:	Name:	Katie Andrie	
		Position:	Supervising Habitat Biologist	
		Phone:	775-688-1145	
		Fax:		
Email:		kmandrie@ndow.org		
Organization Mission: The NDOW manages, protects, and restores Nevada's wildlife and its habitat, and promotes safe boating on Nevada waters.				
Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private land.				
Are government permits or decision documents needed for the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, are those permits and decision documents already secured? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them.				
Has your organization received other grants from the Dream Tags Fund? Yes (use additional pages to list ALL funded projects) (See Attachment A)	Date awarded:			
	Project # & title:			
	Amount of Award:			
	Date awarded:			
	Project # & title:			
	Amount of Award:			

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### DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- A. Projects that improve, protect, or restore habitat  
 B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada  
 C. Projects that address emergent needs  
 D. Other projects that meet the evaluation criteria

### NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in **bold**) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. **All projects are required to have measurable outcomes:**

1. **Specific project goals and measurable outcomes.** How do these tie to the project description?  
The goal of this project is to improve the vegetation community and habitat conditions for mule deer, sage-grouse, pronghorn antelope and other wildlife on the Dry Valley Rim and Parsnip Fire areas. Measurable outcomes will be decided in the future once specific prescriptions are developed.
2. **Project location.**  
Dry Valley Rim and Parsnip Fire (Buffalo Hills)
3. **Project description.** Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper and may be attached at the end of your proposal after the budget.  
The monies from this funding request will be used to purchase seeds, apply seed and conduct other seed bed preparation on the Dry Valley Rim and Parsnip Fire (Buffalo Hills) project areas. The BLM sprayed pre-emergent herbicide on ~7,000 acres of the Dry Valley Rim in the fall of 2021 and a pre-emergent herbicide on ~7,000 acres of the Parsnip Fire (2016) in the falls of 2017 and 2019 to remove undesirable medusahead and cheatgrass infestations. The 2019 Parsnip herbicide treatment was effective in removing medusahead and cheatgrass and an opportunity exists to seed this area with desirable species, before cheatgrass and medusahead re-occupy the site. The Dry Valley Rim site will be inspected prior to seeding to ensure the herbicide treatment was effective and develop a seed prescription for this area. A successful seeding will provide improved habitat values to mule deer, sage-grouse, pronghorn antelope and other wildlife that occupy this area for decades. Furthermore, the establishment of desirable seeded species will reduce the frequency of fire and improve the vegetation community resilience, while improving recreational, livestock management, and other rangeland resource values.
4. **Permitting.** Provide a permitting schedule for your project along with your plan for getting the required permits and decision documents. Be sure to include the cost of permitting/decision documents as a line item in your budget.  
All national environmental policy act (NEPA) activities fall under BLM's administration and herbicide and seeding has been permitted.
5. If **future phases** of the project will be needed, identify anticipated sources of funding.  
If future phases of the project will be needed, NDOW will continue to support and pursue funding in partnership with BLM and other partners to support these activities.
6. **Principals involved** in leading or coordinating the project or activity.  
Katie Andrie, Supervising Habitat Biologist Western Region  
Tori Cernoch, Habitat Biologist  
Jon Ewanyk, Game Biologist

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Mark Freese, Habitat Staff Specialist

Lee Davis, Habitat Staff Specialist

Alan Jenne, Habitat Division Chief

7. Number of **staff positions involved** in project: Fulltime \_\_\_\_\_ Part-time \_\_\_\_\_ (“Fulltime” means 100% of their staff position will be dedicated to this project; “part-time” means only a portion of their staff position will be dedicated to this project)  
Regional Supervising Habitat Biologists will be the NDOW staff dedicated to facilitating the purchase of seed, seed application, and seedbed preparation. Other NDOW personnel may be involved in the application of the seed through aerial seeding efforts. No salary money is being requested through this Dream Tag proposal as all NDOW salaries are generated by other sources. All Dream Tag funding will be used for on-the-ground rehabilitation efforts.
8. Number of **volunteers involved** in project and an estimated number of volunteer hours.  
The number of volunteers that may be involved in this effort is unknown at this time.
9. **Timeline** of Project. List key dates and include project milestones. *Note:* Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.<sup>2</sup>
  - April-July 2022 – evaluate Dry Valley Rim Treatment from fall 2021 to ensure success and evaluate seeding need and develop prescriptions. Evaluate seeding efforts from previous years.
  - May -August 2023– Seed purchase
  - August – January – Aerial contract and application
  - April – July 2023 – 2028 – Monitor success and adaptively manage
10. **Success.** Tell the committee how we will know you succeeded in what you proposed to do. Project goals, objectives and success vs. failure determinations may vary depending upon site constraints (e.g. ecological site potential) and seeding prescription (e.g. simple seed mix vs. diverse seed mix). Below are examples of a few measurable objectives that could be used to measure success.
  - A minimum of three seeded perennial grasses per square meter rooted firmly in the soil, with consideration to site selection factors such as soils, topography, native release of desirable species, and the potential for seedling establishment.
  - A minimum of one seeded shrub per three square meters, with consideration to site selection factors such as soils, topography, native release of desirable species, and the potential for seedling establishment.
11. **Grant match.** All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. Complete the Grant Match section of the application.  
BLM has contributed ~\$280,000 in herbicide acquisition and application to date. Additionally, BLM anticipates supporting the seeding project with ~\$150,000-\$200,000 contribution. Lastly, it is estimated that BLM has spent ~\$40,000 permitting these projects.  
  
NDOW will be applying for additional funding (e.g. Heritage Funding, Habitat Conservation, Fee, Upland Game Bird, NGO funding request, Rehabilitation Grant, etc.) that is estimated at \$150,000 dollars.
12. **Project budget** (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant,

Community Foundation of Northern Nevada

50 Washington Street, Suite 300, Reno, NV 89503 // p: 775-333-5499 // f: 775-333-5487 [www.nevadafund.org](http://www.nevadafund.org)

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which expenses will be paid by other sources of funding, and which will be paid for with in-kind services. **Project budget must be on its own on page 6.**

- *Note: Indirect/overhead expenses cannot exceed 25 percent*

Grants from the Dream Tags Charitable Fund are paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

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<sup>2</sup> Funding will not be provided for work performed prior to grant approval.

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### Grant Match

<b>Match amount to be provided:</b>	<b>\$695,000</b>				
<b>Match details:</b>	Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.  Match is:				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Cash</td> <td style="text-align: center;"><b>\$655,000</b></td> </tr> <tr> <td>In-kind</td> <td style="text-align: center;"><b>\$40,000</b></td> </tr> </table>	Cash	<b>\$655,000</b>	In-kind	<b>\$40,000</b>
	Cash	<b>\$655,000</b>			
In-kind	<b>\$40,000</b>				
Note: Provide an itemized breakdown of volunteer match in your budget with rationale.  For the cash portion of your match, is the funding already being held by the applicant for this project? Yes___No <u>X</u>					
<b>Description of matching funds/in-kind donations:</b>	Matching funds will be comprised of a combination of funds including but not limited, federal grant dollars, federal partner dollars provided to NDOW through agreements, numerous NDOW generated funding sources (e.g. Habitat Conservation Fee), and non-governmental organization donations.				

### REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

#### Nonprofits submit:

- Last audited financial statements if your organization has been audited
- List of Board of Directors
- Copy of agency's IRS 501(c)(3) Tax Determination Letter
- Copy of the agency's most recent IRS Form 990

#### Governmental entities submit:

- Departmental budget in lieu of audited financial statements

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### SAMPLE BUDGET TEMPLATE

Budget Item Description*	ORIGINAL PROJECT BUDGET			Total	REIMBURSEMENT REPORT	
	DT \$	Other Funding Name**	Match \$		Expenditures to date DT	Expenditures to date (other sources)
Design/Engineering	\$xx,xxx	Agency X	-	\$xx,xxx	\$xx,xxx	
Permitting	\$xx,xxx	BLM	\$x,xxx	\$x,xxx		\$40,000
Labor--paid	\$x,xxx	Agency X	\$x,xxx	\$x,xxx	\$x,xxx	
Labor—volunteer***		Own people	\$xx,xxx	\$xx,xxx	\$x,xxx	
Construction	\$xx,xxx	Agency Y	\$xx,xxx	\$xx,xxx		
Materials - seed and aerial contract	\$xx,xxx	BLM	\$150,000	\$150,000		
Herbicide and aerial spray contract	\$xx,xxx	BLM				\$280,000
Materials – seed and herbicide	\$75,000	NDOW	\$100,000	\$175,000		
Contracting for seed application and additional restoration activities	\$xx,xxx	NDOW	\$50,000	\$50,000		
Overhead (max. 25%)	\$xx,xxx	Own agency	\$xx,xxx	\$xx,xxx		
<b>TOTAL</b>	<b>\$75,000</b>		<b>\$300,000</b>	<b>\$375,000</b>	<b>\$xx,xxx</b>	<b>\$320,000</b>

\*These are sample descriptions.

\*\*Explain status of other funding if not in hand.

\*\*\*Provide an itemized breakdown by skillset per hour.

If project is to be implemented in phases, please separate budget into each phase.

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### GRANTEE REQUIREMENTS

To be eligible for funding, grantees must adhere to the following requirements:

- Monies are to be used and/or disbursed exclusively for the charitable uses and purposes.
- The Dream Tags Fund shall be used exclusively to provide support for the preservation, protection, management or restoration of Nevada's wildlife and its habitat.
- The Charitable Beneficiaries may include 501(c)(3) organizations and governmental entities. Any grants to governmental entities must be made exclusively for public benefit purposes.
- All grantees will be required to sign a grant agreement stipulating their agreement with all of the terms, conditions, and reporting requirements.
- To maintain eligibility to receive grant funds, each Charitable Beneficiary must comply at all times with the following requirements:
  1. Charitable Beneficiaries must be exempt from federal income taxation under Section 501(c)(3) of the Code;
  2. Charitable Beneficiaries shall use all Fund distributions toward projects that are appropriate and legal public expenditures;
  3. Charitable Beneficiaries must provide financial details and/or reports of their organizations upon request;
  4. Charitable Beneficiaries must not use any Fund distributions for political contributions or political advocacy;
  5. Charitable Beneficiaries must implement the projects, activities, and/or programs for which they received Fund distributions as agreed upon in the grant acceptance agreement, or must return all such distributions to the Community Foundation forthwith;
  6. Charitable Beneficiaries must provide the Community Foundation with quarterly reports detailing the activities of their projects and/or programs; and
  7. Charitable Beneficiaries must sign an agreement regarding their compliance with the qualifications hereof.

### PROJECT EVALUATION CRITERIA

Each proposal will be evaluated on criteria that include but are not limited to:

- Measurable outcomes in accordance with the exclusive goal of the Dream Tags Charitable Fund.
- Monitoring and reporting to learn from the project and track project accomplishments.
- Closeness of project focus to areas of funding emphasis (on-the-ground habitat improvements).
- Readiness of sponsoring organization to undertake and complete project.
- Opportunities to partner with others to leverage funds and accomplish larger outcomes.
- Consistency with established Dream Tags Charitable Fund operations (timeline, match, etc.).
- Impact on preservation, protection, management, or restoration of Nevada's wildlife and its habitat.
- Absence of negative or unintended consequences.
- Solutions to known problems as identified through past research and monitoring.



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### Appendix A

#### #76: NDOW Smith Valley 2021

Grant Amount: \$50,000  
Organization Match: \$75,000  
Proposal Date: July 2021

#### #75: NDOW Douglas Canyon 2021

Grant Amount: \$40,000  
Organization Match: \$152,000  
Proposal Date: July 2021

#### #74: NDOW Whistler Mountain Pinyon Juniper Hand Thinning Project

Grant Amount: \$100,000  
Organization Match: \$60,000  
Proposal Date: July 2021

#### #73: NDOW Nelson Creek Habitat Improvement Project

Grant Amount: \$25,000  
Organization Match: \$76,500  
Proposal Date: July 2021

#### #72: NDOW 2021 Emergency Fire Rehab

Grant Amount: \$250,000  
Organization Match: \$2,000,000  
Proposal Date: July 2021

#### #68: NDOW Emergency Proposal- Southern Nevada Guzzler Fill

Grant Amount: \$50,000  
Proposal Date: September 2020

#### #67: NDOW Emergency Proposal- 2020 Wildfire Habitat Restoration Projects and Treatment Effectiveness Monitoring

Grant Amount: \$250,000  
Organization Match: \$2,000,000  
Proposal Date: August 2020

#### #61: NDOW for White Pine County Conservation District Cave Valley Ranch Pinyon & Juniper Removal Project

Grant Amount: \$30,000  
Organization Match: \$10,000  
Proposal Date: February 2019

#### #58: NDOW Emergency Proposal for 2018 Wildfire Habitat Restoration Projects- add'l funding

Grant Amount: \$100,000  
Organization Match: \$2,106,000  
Proposal Date: February 2019

#### #58: NDOW Emergency Proposal for 2018 Wildfire Habitat Restoration Projects

Grant Amount: \$250,000  
Organization Match: \$894,000  
Proposal Date: August 2018

#### #55: NDOW Acquisition of Replacement Helicopter for NDOW

Grant Amount: \$25,000  
Organization Match: \$2,925,000

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Proposal Date: June 2018

### #45: NDOW 2017 Wildfire Habitat Restoration Projects

Grant Amount: \$250,000

Organization Match: \$450,000

Proposal Date: August 2017

### #42: NDOW Wildfire Habitat Restoration Emergency

Grant Amount: \$125,000

Organization Match: \$450,000

Proposal Date: December 2016

### #41: NDOW Seeds for 2016 Wildlife Habitat Restoration Projects

Requested Amount: \$100,000

Organization Match: \$95,000

Proposal Date: August 2016

### #40: NDOW 2015 Emergency Fire Rehabilitation

Grant Amount: Project cancelled by NDOW.

Organization Match: \$100,000+

Proposal Date: December 2015

### #36: Mud and Upper and Lower Scott Springs Habitat Enhancement Project

Grant Amount: \$50,000

Organization Match: \$138,191

Proposal date: April 2015

### #34: NDOW Smith Ranch Fire

Grant Amount: Project cancelled by NDOW

Organization Match: \$33,000

Proposal Date: September 2014

### #33: NDOW Seed Proposal Complete

Grant Amount: Project cancelled by NDOW

Organization Match: \$300,000

Proposal Date: September 2014

### #28: Nevada Department of Wildlife

Grant Amount: \$25,000

Organization Match: \$193,500

Proposal Date: January 2014

### #27: Nevada Department of Wildlife

Grant Amount: \$150,000

Organization Match: \$250,000

Funding Date: August 2013

### #11: NDOW Rock Spring Habitat Improvement

Grant Amount: Project cancelled by NDOW

Organization Match: \$151,400

Funding Date: September 2012

### #8: NDOW Paradise Valley Medusahead Treatment

Grant Amount: \$4,500

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Organization Match: \$205,000  
Funding Date: September 2012

### #7: NDOW Overland Big Pass habitat improvement

Grant Amount: \$12,500  
Organization Match: \$660,000  
Funding Date: September 2012

### #4: NDOW Eureka County Habitat Project

Grant Amount: \$12,000  
Organization Match: \$145,296  
Funding Date: September 2012

### #3: NDOW Duck Creek Habitat Improvement

Grant Amount: Project cancelled by NDOW  
Organization Match: \$186,000  
Funding Date: September 2012

### #2: NDOW 2012 Wildfire Restoration

Grant Amount: \$50,000  
Organization Match: \$650,000  
Funding Date: September 2012