

Dream Tags Charitable Fund Emergency Request for Proposal



**COMMUNITY
FOUNDATION**
of Northern Nevada



The Community Foundation of Northern Nevada accepts proposals year-round for grants from the Dream Tags Charitable Fund. Proposals will be considered by the Advisory Board on Dream Tags at their next meeting and on an as-needed basis for emergency funding requests. Grant recommendations must be approved by the Board of Trustees of the Community Foundation. **Deadline for non-emergency proposals is noon on February 4, 2022. Emergency funding requests may be submitted at any time using the [Emergency Request for Proposal form](#).**

The Dream Tags Charitable Fund provides funding to engage Nevadans in wildlife conservation by focusing donated funds to restore resilience in at-risk Nevada habitats with strategic collaborative projects for sustained impact that supports the preservation, protection, management, or restoration of wildlife and its habitat. To be considered for funding, project proposals must demonstrate measurable impact in accordance with this purpose.

Applicants must be registered 501(c)(3) nonprofit agencies, nonprofit educational institutions, or governmental entities. Projects must be performed in Nevada. Grants are typically paid on a reimbursable basis for actual expenditures. Funding will not be provided for work performed prior to grant approval.

Please **submit 1 pdf copy¹ via email** of your proposal. Proposals are encouraged for the following:

- A. Projects that improve, protect, or restore habitat
- B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
- C. Projects that address emergency needs
- D. Other projects that meet the evaluation criteria (see page 6)

Applicants must provide a minimum 25 percent match for funds requested. Guidelines for requests of matching funds are provided in the following application form.

Applications may be sent to the Community Foundation of Northern Nevada by email to lrenda@nevadafund.org to be considered for funding. For questions or additional information, contact Lauren at the Community Foundation office. The application is also available in non-fillable pdf online at www.nvdreamtag.org.

The application may be reproduced, retyped, or sections increased or reduced in length but must follow the same order. Please use the following checklist to ensure your application is complete:

- ☐ Proposal, starting with Cover Sheet plus narrative sections, is a maximum of 5 pages on 8 ½" x 11" paper in readable font (i.e. Times New Roman 12 pt.)
- ☐ Budget is page 6
- ☐ Pages are numbered
- ☐ You are submitting 1 pdf copy
- ☐ You have emailed the pdf to lrenda@nevadafund.org and received confirmation of receipt

If you/your organization are submitting more than one project for consideration, be prepared to prioritize the projects.

¹ Note: Put your application, budget, and any photos into ONE pdf file. Submit your required attachments via email clearly labeled with your organization's name in the file name. Send your files to lrenda@nevadafund.org.

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Cover Sheet

| | | | | |
|---|-------------------------|---|--------------------------------|--|
| Organization Name: Nevada Department of Wildlife | | Office Use Only | | |
| Organization Type: 501(c)(3) EIN# _____ Governmental entity? Yes | | Date received: _____ | | |
| Address: 6980 Sierra Center Parkway, Suite 120, Reno Nevada 89511 | | Project # _____ | | |
| Project Name: 2023 wildfire habitat restoration projects and treatment effectiveness monitoring Is this proposal being submitted as an Emergency funding request? (Circle one) No | | Grant Amount: _____ | | |
| Amount requested: \$250,000 | | Website: www.ndow.org | | |
| Project start date (mm/yyyy): 08/2023 | | Projected completion date (mm/yyyy): 07/2024 | | |
| This funding will be used to (complete this sentence with a max of 2 sentences): This funding will be used to supplement seed mixes agencies put on high priority wildlife habitat burned in 2019-2023 wildfires and to provide support for effectiveness monitoring. | | | | |
| Key People: | Director: | Alan Jenne | | |
| | Board Chair: | | | |
| | Project Contact: | Name: | Mark Freese | |
| | | Position: | Habitat Division Administrator | |
| | | Phone: | 775-688-1542 | |
| | | Fax: | | |
| Email: | | markfreese@ndow.org | | |
| Organization Mission: The NDOW manages, protects, and restores Nevada's wildlife and its habitat, and promotes safe boating on Nevada waters. | | | | |
| Project is on (check all that apply) <input checked="" type="checkbox"/> Public <input checked="" type="checkbox"/> Private land. | | | | |
| Are government permits or decision documents needed for the project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, are those permits and decision documents already secured? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If permits and decision documents are needed but not yet secured, in #4 of the Narrative Requirements provide a list of permits and documents needed and a schedule for securing them. | | | | |
| Has your organization received other grants from the Dream Tags Fund? Yes (use additional pages to list ALL funded projects) (See Attachment A) | Date awarded: | | | |
| | Project # & title: | | | |
| | Amount of Award: | | | |
| | Date awarded: | | | |
| | Project # & title: | | | |
| | Amount of Award: | | | |

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DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- ☒ A. Projects that improve, protect, or restore habitat
☐ B. Projects that embrace unique opportunities for advancing the mission of wildlife conservation in Nevada
☒ C. Projects that address emergent needs
☐ D. Other projects that meet the evaluation criteria

NARRATIVE REQUIREMENTS

Provide answers for all sections below; use the numbers and topics (in **bold**) to label each section in your response. Your application is limited to 5 narrative pages, including the cover sheet. Your budget is page 6. **All projects are required to have measurable outcomes:**

- Specific project goals and measurable outcomes.** How do these tie to the project description?
The monies from this funding request will be used to purchase seeds, apply seed and conduct other seed bed preparation for the rehabilitation of fires occurring 2019-2023 across high priority wildlife habitats, including sage grouse and mule deer habitat in the state of Nevada. The seeding and other activities will augment the amount and diversity of species that will be applied to key burned habitats on public and private lands across Nevada in fall and winter 2023/2024.

The primary goal is to work with Nevada Bureau of Land Management (BLM), Forest Service (FS), and other landowners/managers (e.g. private) to supplement fire rehabilitation efforts. NDOW is seeking funds to provide assistance in two main ways. First, NDOW can add important species to seed mixes. Second, NDOW can seed and provide additional rehabilitation activities on areas other landowners/managers may not have received funding for including seed application by helicopter or fixed wing, seed bed preparations by herbicides and chaining where tree removal will enhance project outcomes. Associated with these treatment actions will be monitoring to evaluate success and develop adaptive management actions if necessary.
- Project location.**
Funding from this request will be used on 2023 fires. Additionally, funds may be used to augment or continue rehabilitation on fires from 2019 to 2022. Fires that burned or will burn in high quality sage grouse and mule deer habitat have been and will continue to be the highest priority for treatments. The activities proposed within this funding request could be applied anywhere within the state of Nevada that is high priority habitat.
- Project description.** Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper and may be attached at the end of your proposal after the budget.
NDOW routinely works with the BLM, FS, and private landowners to support or augment wildfire rehabilitation through the purchase and application of seed or herbicide. NDOW will work with our partners to prioritize any remaining treatments and this Dream Tag funding request will supplement federal and state funding.
- Permitting.** Provide a permitting schedule for your project along with your plan for getting the required permits and decision documents. Be sure to include the cost of permitting/decision documents as a line item in your budget.
All national environmental policy act (NEPA) activities fall under BLM's (or Forest Service) emergency stabilization and rehabilitation (ES&R) program. For the 2019 -2022 fires, all necessary compliance with NEPA has been completed. Once the 2023 fires have been controlled and extinguished, the federal agency will undertake NEPA to allow post-fire seeding and other rehabilitation activities.

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5. If **future phases** of the project will be needed, identify anticipated sources of funding.
If future phases of the project will be needed, NDOW will continue to support and pursue funding to support these activities. Originally, there were few multi-year restoration activities, however recent experience in chemical fallowing and other herbicide application techniques have shown substantial benefit. There will be continuing work on the highest priority burned areas back to 2019 fires. Where high quality habitat is burned in 2023, rehabilitation activities will be planned, permitted and undertaken as funding is available.
6. **Principals involved** in leading or coordinating the project or activity.
Mark Freese, Habitat Staff Specialist
Lee Davis, Habitat Staff Specialist
Caleb McAdoo, Supervising Habitat Biologist Eastern Region
Katie Andrie, Supervising Habitat Biologist Western Region
Brad Hardenbrook, Supervising Habitat Biologist Southern Region
7. Number of **staff positions involved** in project: Fulltime _____ Part-time _____ ("Fulltime" means 100% of their staff position will be dedicated to this project; "part-time" means only a portion of their staff position will be dedicated to this project)
Regional Supervising Habitat Biologists will be the NDOW staff dedicated to facilitating the purchase of seed and seedbed preparation within the statewide rehabilitation efforts. Other NDOW personnel will be involved in the application of the seed through either aerial or drill seeding efforts. No salary money is being requested through this Dream Tag proposal as all NDOW salaries are generated by other sources. All Dream Tag funding will be used for on-the-ground rehabilitation efforts with up to 15% being used for post treatment monitoring.
8. Number of **volunteers involved** in project and an estimated number of volunteer hours.
The number of volunteers that may be involved in fire rehabilitation efforts is unknown at this time as NDOW frequently seeks out volunteer assistance when laborious activities such as planting rooted plants or collecting seed are necessary.
9. **Timeline** of Project. List key dates and include project milestones. *Note:* Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.²
 - May – October 2023 – Coordinate with land management agencies and private landowners on fire suppression and fire rehabilitation plans, including post fire field assessments.
 - September 2023 - February 2024 – Seed and herbicide purchase will occur in late summer to early fall with herbicide seedbed preparation occurring in early fall. Seed application through aerial broadcasting or drilling will begin early fall and carry through to late winter with most application wrapping up by the end of February. Some rooted plantings may occur in late winter to early spring depending on need and site availability.
 - September 2023 - August 2026 - Monitoring crews will collect pre and post treatment data based upon schedules determined by the restoration efforts at individual fires. It is difficult to predict precise timing and locations for the monitoring.
10. **Success.** Tell the committee how we will know you succeeded in what you proposed to do.
Project goals, objectives and success vs. failure determinations may vary depending upon site constraints (e.g. ecological site potential) and prescription (e.g. herbicide vs. seeding, simple seed mix vs. diverse seed mix). Below are examples of a few measurable objectives that could be used to measure success.

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- Seeding: A minimum of four seeded perennial grasses per square meter rooted firmly in the soil, with consideration to seeding rate, site selection factors such as soils, topography, native release of desirable species, and the potential for seedling establishment.
 - Seeding: A minimum of one seeded shrub per three square meters, with consideration to seeding rate, site selection factors such as soils, topography, native release of desirable species, and the potential for seedling establishment.
 - Herbicide: One or zero surviving cheatgrass or medusahead plants that produce seed per square foot.
 - Shrub planting: Planted shrubs (e.g. sagebrush or bitterbrush) survival is greater than 50% following the first growing season.
 - Private and public lands may be monitored through the establishment of vegetation sampling plots (e.g. line-point intersect, density quadrats, belt transects, etc).
 - Private and public lands may be monitored through the establishment of long-term photo points to track community establishment through time.
11. **Grant match.** All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. Complete the Grant Match section of the application.
For fire restoration on the 2017 -2022 wildfires, NDOW secured over \$12 million from Pittman-Robertson Restoration Grant funding, NDOW funding sources (e.g. heritage, IDF), Federal Agreements, and NGO donations committed for fire rehabilitation. It should also be noted that the land management agencies will also be providing the majority of the fire rehabilitation funds and that this proposal simply captures the NDOW related partnerships, expenditures and efforts.
- NDOW assumes that funding will come from the same variety of sources as in previous years however, precise amounts are not known at this date.
12. **Project budget** (see Sample Budget Template on page 5 of this RFP). Provide detail on line-item expenditures and show which costs are to be paid for by the Dream Tags Charitable Fund grant, which expenses will be paid by other sources of funding, and which will be paid for with in-kind services. **Project budget must be on its own on page 6.**
- Note: Indirect/overhead expenses cannot exceed 25 percent

Grants from the Dream Tags Charitable Fund are paid on a reimbursable basis for actual expenditures only. Craft your budget in such a way that requests for reimbursement correspond to the original budget.

² Funding will not be provided for work performed prior to grant approval.

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Grant Match

| | | | | | |
|---|--|------|--------------------|---------|----|
| Match amount to be provided: | \$1,500,000 | | | | |
| Match details: | <p>Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.</p> <p>Match is:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Cash</td> <td style="width: 80%; text-align: center;">\$1,500,000</td> </tr> <tr> <td>In-kind</td> <td style="text-align: center;">\$</td> </tr> </table> <p>Note: Provide an itemized breakdown of volunteer match in your budget with rationale.</p> <p>For the cash portion of your match, is the funding already being held by the applicant for this project? Yes___No <u>X</u></p> | Cash | \$1,500,000 | In-kind | \$ |
| Cash | \$1,500,000 | | | | |
| In-kind | \$ | | | | |
| Description of matching funds/in-kind donations: | <p>Matching funds will be comprised of a combination of funds including but not limited to federal grant dollars, federal partner dollars provided to NDOW through agreements, numerous NDOW generated funding sources (e.g. Habitat Conservation Fee), and non-governmental organization donations.</p> | | | | |

REQUIRED ATTACHMENTS

Submit the following attachments via email. Clearly label each file with your organization's name.

Nonprofits submit:

- ☐ Last audited financial statements if your organization has been audited
- ☐ List of Board of Directors
- ☐ Copy of agency's IRS 501(c)(3) Tax Determination Letter
- ☐ Copy of the agency's most recent IRS Form 990

Governmental entities submit:

- ☐ Departmental budget in lieu of audited financial statements

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SAMPLE BUDGET TEMPLATE

| | ORIGINAL PROJECT BUDGET | | | | REIMBURSEMENT REPORT | |
|--|-------------------------|----------------------|-------------|-------------|-------------------------|--------------------------------------|
| Budget Item Description* | DT \$ | Other Funding Name** | Match \$ | Total | Expenditures to date DT | Expenditures to date (other sources) |
| | | | | | | |
| Design/Engineering | \$xx,xxx | Agency X | - | \$xx,xxx | \$xx,xxx | |
| Permitting | \$xx,xxx | Agency X | \$x,xxx | \$x,xxx | | \$x,xxx |
| Labor--paid | \$x,xxx | Agency X | \$x,xxx | \$x,xxx | \$x,xxx | |
| Labor—volunteer*** | | Own people | \$xx,xxx | \$xx,xxx | \$x,xxx | |
| Construction | \$xx,xxx | Agency Y | \$xx,xxx | \$xx,xxx | | |
| Materials – seed and herbicide | \$100,000 | Agency Y | \$1,000,000 | \$1,100,000 | | |
| Contracting for seed application and additional restoration activities | \$150,000 | Agency Y | \$500,000 | \$650,000 | | |
| Overhead (max. 25%) | \$xx,xxx | Own agency | \$xx,xxx | \$xx,xxx | | |
| | | | | | | |
| TOTAL | \$250,000 | | \$1,500,000 | \$1,750,000 | \$xx.xxx | \$x,xxx |
| | | | | | | |
| *These are sample descriptions. **Explain status of other funding if not in hand. ***Provide an itemized breakdown by skillset per hour. If project is to be implemented in phases, please separate budget into each phase. | | | | | | |

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GRANTEE REQUIREMENTS

To be eligible for funding, grantees must adhere to the following requirements:

- Monies are to be used and/or disbursed exclusively for the charitable uses and purposes.
- The Dream Tags Fund shall be used exclusively to provide support for the preservation, protection, management or restoration of Nevada's wildlife and its habitat.
- The Charitable Beneficiaries may include 501(c)(3) organizations and governmental entities. Any grants to governmental entities must be made exclusively for public benefit purposes.
- All grantees will be required to sign a grant agreement stipulating their agreement with all of the terms, conditions, and reporting requirements.
- To maintain eligibility to receive grant funds, each Charitable Beneficiary must comply at all times with the following requirements:
 1. Charitable Beneficiaries must be exempt from federal income taxation under Section 501(c)(3) of the Code;
 2. Charitable Beneficiaries shall use all Fund distributions toward projects that are appropriate and legal public expenditures;
 3. Charitable Beneficiaries must provide financial details and/or reports of their organizations upon request;
 4. Charitable Beneficiaries must not use any Fund distributions for political contributions or political advocacy;
 5. Charitable Beneficiaries must implement the projects, activities, and/or programs for which they received Fund distributions as agreed upon in the grant acceptance agreement, or must return all such distributions to the Community Foundation forthwith;
 6. Charitable Beneficiaries must provide the Community Foundation with quarterly reports detailing the activities of their projects and/or programs; and
 7. Charitable Beneficiaries must sign an agreement regarding their compliance with the qualifications hereof.

PROJECT EVALUATION CRITERIA

Each proposal will be evaluated on criteria that include but are not limited to:

- Measurable outcomes in accordance with the exclusive goal of the Dream Tags Charitable Fund.
- Monitoring and reporting to learn from the project and track project accomplishments.
- Closeness of project focus to areas of funding emphasis (on-the-ground habitat improvements).
- Readiness of sponsoring organization to undertake and complete project.
- Opportunities to partner with others to leverage funds and accomplish larger outcomes.
- Consistency with established Dream Tags Charitable Fund operations (timeline, match, etc.).
- Impact on preservation, protection, management, or restoration of Nevada's wildlife and its habitat.
- Absence of negative or unintended consequences.
- Solutions to known problems as identified through past research and monitoring.

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Appendix A

#84: Pole Canyon Conservation Easement

Grant Amount: \$100,000

Org. Match: \$1,280,000

Proposal Date: 2022

#81: NDOW Dry Valley Rim and Parsnip Fire Seeding Project

Grant Amount: \$75,000

Org. Match: \$695,000

Proposal Date: Feb. 2022

#80: NDOW 2022 Wildfire Habitat Restoration Projects and Treatment Effectiveness Monitoring

Grant Amount: \$250,000

Org. Match: \$1,500,000

Proposal Date: Feb. 2022

#76: NDOW Smith Valley 2021

Grant Amount: \$50,000

Organization Match: \$75,000

Proposal Date: July 2021

#75: NDOW Douglas Canyon 2021

Grant Amount: \$40,000

Organization Match: \$152,000

Proposal Date: July 2021

#74: NDOW Whistler Mountain Pinyon Juniper Hand Thinning Project

Grant Amount: \$100,000

Organization Match: \$60,000

Proposal Date: July 2021

#73: NDOW Nelson Creek Habitat Improvement Project

Grant Amount: \$25,000

Organization Match: \$76,500

Proposal Date: July 2021

#72: NDOW 2021 Emergency Fire Rehab

Grant Amount: \$250,000

Organization Match: \$2,000,000

Proposal Date: July 2021

#68: NDOW Emergency Proposal- Southern Nevada Guzzler Fill

Grant Amount: \$50,000

Proposal Date: September 2020

#67: NDOW Emergency Proposal- 2020 Wildfire Habitat Restoration Projects and Treatment Effectiveness Monitoring

Grant Amount: \$250,000

Organization Match: \$2,000,000

Proposal Date: August 2020

#61: NDOW for White Pine County Conservation District Cave Valley Ranch Pinyon & Juniper Removal Project

Grant Amount: \$30,000

Organization Match: \$10,000

Community Foundation of Northern Nevada

50 Washington Street, Suite 300, Reno, NV 89503 // p: 775-333-5499 // f: 775-333-5487 www.nevadafund.org

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Proposal Date: February 2019

#58: NDOW Emergency Proposal for 2018 Wildfire Habitat Restoration Projects- add'l funding

Grant Amount: \$100,000

Organization Match: \$2,106,000

Proposal Date: February 2019

#58: NDOW Emergency Proposal for 2018 Wildfire Habitat Restoration Projects

Grant Amount: \$250,000

Organization Match: \$894,000

Proposal Date: August 2018

#55: NDOW Acquisition of Replacement Helicopter for NDOW

Grant Amount: \$25,000

Organization Match: \$2,925,000

Proposal Date: June 2018

#45: NDOW 2017 Wildfire Habitat Restoration Projects

Grant Amount: \$250,000

Organization Match: \$450,000

Proposal Date: August 2017

#42: NDOW Wildfire Habitat Restoration Emergency

Grant Amount: \$125,000

Organization Match: \$450,000

Proposal Date: December 2016

#41: NDOW Seeds for 2016 Wildlife Habitat Restoration Projects

Requested Amount: \$100,000

Organization Match: \$95,000

Proposal Date: August 2016

#40: NDOW 2015 Emergency Fire Rehabilitation

Grant Amount: Project cancelled by NDOW.

Organization Match: \$100,000+

Proposal Date: December 2015

#36: Mud and Upper and Lower Scott Springs Habitat Enhancement Project

Grant Amount: \$50,000

Organization Match: \$138,191

Proposal date: April 2015

#34: NDOW Smith Ranch Fire

Grant Amount: Project cancelled by NDOW

Organization Match: \$33,000

Proposal Date: September 2014

#33: NDOW Seed Proposal Complete

Grant Amount: Project cancelled by NDOW

Organization Match: \$300,000

Proposal Date: September 2014

#28: Nevada Department of Wildlife

Grant Amount: \$25,000

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Organization Match: \$193,500
Proposal Date: January 2014

#27: Nevada Department of Wildlife

Grant Amount: \$150,000
Organization Match: \$250,000
Funding Date: August 2013

#11: NDOW Rock Spring Habitat Improvement

Grant Amount: Project cancelled by NDOW
Organization Match: \$151,400
Funding Date: September 2012

#8: NDOW Paradise Valley Medusahead Treatment

Grant Amount: \$4,500
Organization Match: \$205,000
Funding Date: September 2012

#7: NDOW Overland Big Pass habitat improvement

Grant Amount: \$12,500
Organization Match: \$660,000
Funding Date: September 2012

#4: NDOW Eureka County Habitat Project

Grant Amount: \$12,000
Organization Match: \$145,296
Funding Date: September 2012

#3: NDOW Duck Creek Habitat Improvement

Grant Amount: Project cancelled by NDOW
Organization Match: \$186,000
Funding Date: September 2012

#2: NDOW 2012 Wildfire Restoration

Grant Amount: \$50,000
Organization Match: \$650,000
Funding Date: September 2012